



Telephone: +44 (0) 208 508 2224 | Email: [info@wes-group.com](mailto:info@wes-group.com)

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Incorporated in England No: 2326770 VAT Registration No: 506 4059 65  
All business undertaken in accordance with our conditions of trade, a copy of which is available upon request

## Meteorological Technology World Expo 2017

### Key Show Details

Build Up	8th October 2017	8am - 10pm
	9th October 2017	8am - 10pm
Show Open	10th October 2017	10am - 4pm
	11th October 2017	10am - 5.30pm
	12th October 2017	10am - 4pm
Breakdown	12th October 2017	4pm - 10pm
	13th October 2017	8am - 4pm



## Meteorological Technology World Expo 2017

# Freight Instructions

### Airfreight

Destination  
Consignee

Amsterdam airport - AMS  
Best Global Logistics B.V.  
Tokyostraat 6-8  
1175 RB Lijnden  
Netherlands  
Notify  
Steven Tromp - 020410880  
Hudig & Veder - 0105066189

All documents, such as Airway Bill must show the consignee indicated above.

### Oceanfreight

Destination  
Consignee

Rotterdam  
Hudig & Veder Forwarding B.V.  
Expo Logistics dept  
Debussystraat 2  
3161 WD Rhoon  
Netherlands  
Notify  
Hudig & Veder - 0105066189

All documents, such as Bill of Lading must show the consignee indicated above.

### Advanced Warehouse & Courier Receiving

Destination

Hudig & Veder Forwarding B.V.  
p/a Kostra Haven Services  
Eemhavenstraat 8,  
Portnumber 2669  
3089 KD Rotterdam  
Netherlands

### Venue

Destination

Meteorological Technology  
World Expo 2017  
Hall 8  
RAI Amsterdam  
Europaplein  
1078 GZ Amsterdam  
Netherlands



## Meteorological Technology World Expo 2017

## Document & Freight Deadlines

Airfreight	Documents Required	1 x Airway Bill 1 x Commercial invoice / packing list
	Document deadline	5 days prior to arrival
	Freight Deadline	2nd October 2017

Oceanfreight - FCL	Documents Required	1 x Express Bill of Lading 1 x Commercial invoice / packing list
	Document deadline	5 days prior to arrival
	Freight Deadline	25th September 2017

Oceanfreight - LCL	Documents Required	1 x Express Bill of Lading 1 x Commercial invoice / packing list
	Document deadline	5 days prior to arrival
	Freight Deadline	25th September 2017

Advanced Warehouse & Courier Receiving	Freight Deadline	4th October 2017
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Venue	Freight Deadline	During build-up period
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Please send all pre-alerts to [info@wes-group.com](mailto:info@wes-group.com) or contact us on + 44 (0) 208 508 2224

Booking Deadlines	Fork Lifting	2pm - 4th October 2017
	Storage	2pm - 4th October 2017
	Labour for Unpacking and Packing	2pm - 4th October 2017

Bookings received after the deadline will have to book onsite during the build-up period with a credit card, however will not be prioritised



## Meteorological Technology World Expo 2017

# Documentation

## Customs Formalities & Examination

**AtA Carnet** Entry for goods under ATA Carnet allows free movement of the goods within the EU, after the exhibition, for a period of up to 6 months or until the expiry of the Carnet, whichever occurs first, before which the goods must be exported (under Customs supervision).

**Temporary Import** Goods may be temporarily imported under WES Logistics temporary import bond facility, subject to a non-refundable bond fee. Please be advised that all goods entered under our security bond, remain under our control and, at the end of the show, should either be exported, or permanently imported, by WES Logistics.

**Permanent Import** For goods to remain in the United Kingdom import Duty and VAT will be applicable. Duty and VAT % rates are available. Giveaways are not always exempt from Duty and VAT.

### Commercial Invoice & Packing List

In order to assist you in the preparation of documents, we can supply you with a combined commercial invoice and packing list.

This must show full description of goods, including unit price and totals. Restrictions apply on quantities of giveaway items allowed which should be appropriate to the duration and attendance of the exhibition. The following must be shown:-

- Package number - it must match the case / markings mentioned
- Full description of contents and harmonisation codes
- Dimensions and gross weight

A copy of the commercial invoice / packing list should be firmly attached to the case beneath the case mark. Customs may examine the goods on importation, so it is essential that a detailed packing list is provided to avoid delays in clearance. When cargo is shipped as an LCL / FCL container, a container packing list / manifest is required.



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## Meteorological Technology World Expo 2017

## Tariff & Payment Options

### Tariff

Comprehensive quotations will be supplied upon receipt of consignment details where requested or a copy of our tariff of charges can be sent by e-mail.

### Payment Options

Unless freight is routed via our appointed agent or you have an account with us, we will require immediate payment of all charges upon receipt of invoice. Bank details are specified at the bottom of the invoice. Credit cards are also accepted for account settlement. All business, without exception, is handled subject to the WES Group trading terms and conditions whether we act as agents or otherwise, a copy of which is available upon request.



## Meteorological Technology World Expo 2017

# Download Order Form & Shipping Labels

### Insurance

It is recommended that all exhibitors should arrange a comprehensive cover for their goods which cover shipment to the United Kingdom for the period of display and which allow either the return to the country of origin or an appropriate disposal period at the conclusion of the exhibition.

### Order Form Download

Please note that this link will launch your web browser and the Order Form can be downloaded as a PDF.

### Shipping Label Download

Please note that this link will launch your web browser and the Labels can be downloaded as a PDF.

### Commercial Invoice Download

Please note that this link will launch your web browser and the Commercial Invoice can be downloaded as a excel.